

Holland Fen with Brothertoft PARISH COUNCIL - Annual meeting of the Parish Council

NOTICE OF MEETING

You are hereby invited to the annual meeting of the above named council which will be held at Brothertoft Village Hall on **Tuesday 14th May 2024** at 8.00 pm following the annual parish meeting.

Public and press are welcome to attend.

Fifteen minutes are allocated if needed prior to the business below for members of the public to ask questions or make short statements to the council.

02nd May 2024

S. Kulwicki Parish clerk

Sarah Kulwicki. Troywood Farmhouse, Leagate Road, Tumbly, PE227SY

01526 3544615 or 07919468123

Agenda

1. **Election of Chairman** - signing of declaration of acceptance of office.
2. **Election of Vice Chairman** - signing of declaration of acceptance of office.
3. **Apologies for absence and reasons given**
4. **Declarations of interest in accordance with the 2000 Local Government Act**
5. **The notes from the meeting of the Council held on Tuesday 19th March 2024 (attached) to be approved as Minutes and signed by the Chairman**
6. **Audit of accounts** – presentation of accounts – Internal auditor has done checks all cleared for approval of this Council
 - a) To approve the annual governance statement in the annual return
 - b) To confirm and approve the Accounting statements contained in the Annual Return
 - c) To approve the councils certificate of exemption
7. **To approve payment of accounts:** -
 - a) ICO Data protection annual fee - £40.00
 - b) Zurich – councils insurance - £216.06
 - c) S. Kulwicki- £305.46
 - d) HMRC PAYE- £63.20
 - e) Internal Audit - £45.00
8. **Presentation of Brothertoft village hall accounts**
9. **Report back from parish liaison meeting**
10. **To note general correspondence**
11. **To note all planning applications**
12. **Highways matters** – Any problems to report
13. **To receive reports from representatives of outside bodies or local organisations**
14. **Date of next meeting** –Currently Tuesday 16th July 2024, this meeting will commence at 7:30 p.m. at Holland Fen village hall. Meeting date to change to allow for the county councillor to attend.
Holland Fen with Brothertoft Parish council meeting dates for 2024:
Brothertoft Village Hall:
Tuesday 14th May 2024 7:30pm APM followed by AGM
Tuesday 24th September 2024 at 7:30pm
Holland Fen Village Hall:
Tuesday 23rd July 2024 7:30pm
Tuesday 26th November 2024 7:00pm

Holland Fen with Brothertoft Parish council meeting dates for 2025:
Brothertoft Village Hall:
Tuesday 28th January 2025 7:00pm
Tuesday 27th May 2025 7:30pm APM followed by AGM
Tuesday 23rd September 2025 at 7:30pm
Holland Fen Village Hall:
Tuesday 25th March 2025 7:00pm
Tuesday 22nd July 2025 7:30pm
Tuesday 25th November 2025 7:00pm
15. **Any other matters for inclusion on the next agenda**