

**Holland Fen with Brothertoft Annual Council Meeting held at
Brothertoft Village Hall on Tuesday 9th May 2023**

In attendance: with Councillor Mark Leggott in the Chair, Councillors Richard Leggott, Paul Anderson, Peter Robinson, Alan Dring, Angela Cannon, Nigel Early and Dave Ball. County Councillor Michael Brookes was also in attendance and District Councillor Stuart Evans.

Absent: Councillor Jo Brigham.

Clerk: Sarah Kulwicki

Public: There was no public in attendance.

The Chairman declared the meeting open at 8pm

Agenda

1. **Election of Chairman** - Councillor Mark Leggott called for nominations for Chairman Councillor A. Cannon **proposed** Councillor Mark Leggott, **seconded** by Councillor Richard Leggott, no further nominations; all voted in favour, **RESOLVED**. Councillor M Leggott signed the declaration of acceptance of office.
2. **Election of Vice Chairman** - Councillor M. Leggott **proposed** Councillor P Anderson, **seconded** Councillor A. Dring and **Resolved**. Councillor P. Anderson accepted and signed the declaration of acceptance of office.
3. **Apologies for absence and reasons given** – Received and accepted from Councillor J. Brigham.
4. **All councillors to sign declarations of acceptance of office following uncontested election, DPI forms to be filled out for the next 4-year term** – Councillors completed the forms prior to the meeting.
5. **Proposal needed for any absent councillors to sign declaration of acceptance of office prior to the next meeting. (to meet legal requirements)** – Councillor M. Leggott will take the relevant documents to Councillor Brigham to complete.
6. **Declarations of interest in accordance with the 2000 Local Government Act** – There were none.
7. **The notes from the meeting of the Council held on Tuesday 7th March 2023 (attached) to be approved as Minutes and signed by the Chairman.**
It was: -
Proposed Councillor D Ball and **seconded** Councillor N Early and **RESOLVED** by all that the notes were approved as a true and correct record; signed by Chairman Councillor Mark Leggott.
8. **Audit of accounts** – presentation of accounts – Internal auditor has done checks all cleared for approval of this Council.
 - a. To approve the council's certificate of exemption
It was: -
Proposed Councillor D Ball and **seconded** Councillor A. Dring and **RESOLVED** that the council declare itself exempt for 2022-2023.

Signed by chairman:.....

4th July 2023

- b. To confirm and approve the accounting statements contained in the Annual Return – Figures from the council’s finances have been transcribed into section 2 of the annual return.

It was: -

Proposed Councillor A. Cannon and **seconded** Councillor R. Leggott and **RESOLVED** by all that the accounting statements be approved.

- c. To approve the annual governance statement in the annual return – The council read and understood what they as a corporate body where signing.

It was: -

Proposed Councillor A. Cannon and **seconded** Councillor P. Anderson and **RESOLVED** by all that the annual governance statement be approved and signed by the chairman.

9. To approve payment of accounts: -

- a. ICO Data protection annual fee - £40.00
- b. Zurich – councils’ insurance - £144.59 – The clerk told the council that there will be an additional fee for the insurers as the council now have an asset register with their assets listed.
- c. S. Kulwicki- £753.46
- d. HMRC PAYE- £158.20
- e. Internal Audit - £40.00

It was: -

Proposed Councillor D Ball and **seconded** Councillor N Early and **RESOLVED** by all that the above payment be approved and duly paid.

10. To note general correspondence –

- a) The council received a letter of thanks from Holland Fen village hall for there £200 donation for the Kings coronation event.

11. To note all planning applications – There were none.

12. Highways matters – Any problems to report

- a) Cllr M. Leggott asked the clerk to write to black sluice to get a definitive opinion on the recent dyke that has been filled on Ferry Lane. County Cllr M. Brookes told the council that he has a meeting with Highways next week and he will get them to have a look and see what suggestions they make.
- b) Cllr P. Anderson asked if the church yard donation had been made as the grass is due to be cut. Cllr P. Robinson informed the council that the grass had been done over the weekend.
- c) Cllr D. Ball reported that there is still a trip hazard on Langrick Bridge works are scheduled but has not happened yet.
- d) Cllr A. Cannon reported the sign missing on the south side of Punchbowl Lane.
- e) Cllr R. Leggott reported dips on the road from Barn Court to Cheetams Bridge.
- f) Cllr P. Anderson reported a pothole on ferry lane after the row of houses he will send a photo to the clerk.
- g) Cllr A. Dring reported a dip on the road South side of Parsons Bridge on NFFB.
- h) Cllr A. Dring reported some potholes on Kirton Fen Road near Blackkers Bridge and Parsons Drive.
- i) Cllr P. Robinsons reported that a give way sign is missing near Toft Tunnel junction he also reported a bent sign near Brothertoft village hall.

13. To receive reports from representatives of outside bodies or local organisations –

- a) County Cllr M. Brooks told the council to report all Highways issues on fix my street as they will receive regular updates on each issue.
- b) District Cllr Stuart Evans told the council that he is very pleased to be a district Cllr and is awaiting induction as there has been nothing in place due to the recent bank holiday.
- c) Cllr M. Leggott asked brothertoft village hall committee member Paul Anderson if the council can have a copy of their finance report.

14. Date of next meeting –Tuesday 4th July 2023, this meeting will commence at 7:30 p.m. at Holland Fen village hall.

15. Any other matters for inclusion on the next agenda –

- a) Cllr A. Cannon told the council that herself and Cllr J. Brigham visited the away resort site and spoke with the manager who told them that all lodges are rented out and she was very impressed with the site. She also told the council that they are going to have a sky hideaway and offered to do a short presentation to the council if they wanted.

The meeting closed at 8.47pm