

**Holland Fen with Brothertoft parish council meeting held on Tuesday 7<sup>th</sup> November 2023  
in Holland Fen village hall at 7:00pm**

**In Attendance:** with Councillor Mark Leggott in the Chair, there were present Councillors: Dave Ball, Peter Robinson, Nigel Early, Alan Dring, Angela Cannon, R. Leggott and Jo Bringham. Borough councillor S. Evans and S. Welberry.

Clerk – Miss Sarah- Louise Kulwicki

**Public:** There was one member of public present.

**Absent:** Councillor P. Anderson and County Councillor M. Brookes.

The chairman declared the meeting open at 7:00 pm.

**Public forum:**

One member of public present asked the council to consider moving the de-restricted sign further along the road from Chapel Bridge to improve the safety of people crossing the Road. The clerk was asked to email them their contact details. They also asked about litter picking in the area and if its possible for rubbish collected from the dykes/river to be put on the highways verge rather than the landowners side so that it can be easily collected by the local litter picking group.

1. **Chairman's remarks** – None.
2. **Apologies for absence** – Apologies received from County Councillor M. Brookes.
3. **Declarations of interest in accordance with the 2000 Local Government Act** – Councillor Jo Bringham told the council that she has been co-opted onto the Audit and Governance committee at Boston Borough council, she will re-do her DPI form and sent to the clerk.
4. **The notes from the meeting of the Council held on Tuesday 12<sup>th</sup> September 2023 (attached) to be approved as Minutes and signed by the Chairman**  
**It was: -**  
**Proposed** by Councillor P. Robinson and **Seconded** by Councillor N. Early and **RESOLVED** by all that the notes be approved as minutes and signed by the chairman.
5. **Matters arising..**
  - a) Councillor Dring told the council that the potholes near Derek Meeds Foods are still there, as not all of them where filled on highways last visit.
  - b) The clerk was asked to email Alan Watts for an update on their planning concerns with the cottage on Dovecote Lane.
6. **To receive reports from representatives of outside bodies or local organisations**
  - a) County Councillor – Michael Brookes not present, no report given.
  - b) Borough Councillor – Stuart Evans asked if the council if they knew anyone who would be interested in working with him to tackle drinking in the tiwn centre and coming up with new ideas. Suzanne Welberry reported that the councils Christmas event is on the 23<sup>rd</sup> to 26<sup>th</sup> November.
  - c) Police not present and no report given.

7. **To confirm and approve the council's budget and precept amount to be applied for (see attached)**

**It was: -**

**Proposed** by Councillor A. Cannon and **Seconded** by Councillor A. Dring and **RESOLVED** by all that the budget be approved and a precept of £5000.00 be applied for.

<b>HOLLAND FEN WITH BROTHERTOFT PARISH COUNCIL PRECEPT BUDGET</b>					
<b>April 1st 2024 to March 31st 2025</b>					
<b>Red - Estimate</b>	<u>2022/2023</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>2023/2024</u>	<u>2024/2025</u>
	<u>Budget/estimate</u>	<u>Actual</u>	<u>Proposed</u>	<u>Actual</u>	<u>Proposed</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Balance B/F</b>	<b>6017.39</b>	<b>6206.63</b>	<b>6499.88</b>	<b>5131.33</b>	<b>6082.16</b>
<b><u>Income:</u></b>					
Precept	3250.00	3250.00	3250.00	5000.00	5000.00
Vat Recalim	0.00	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	11.00
<b>Total Income:</b>	<b>9267.39</b>	<b>9456.63</b>	<b>9749.88</b>	<b>10131.33</b>	<b>11093.16</b>
<b><u>Expenses:</u></b>					
Elections 2019	0.00	0.00	2300.00	89.17	0.00
Steet lights	1150.00	780.00	800.00	800.00	800.00
Council Insurance	150.00	144.59	155.00	240.00	250.00
LALC Annual subs	200.00	150.00	150.00	230.00	250.00
ICO - Data protection	40.00	40.00	40.00	40.00	40.00
Clerks Salary and Tax	950.00	950.00	1950.00	1900.00	1900.00
Clerks Expenses/ stamps	0.00	0.00	0.00	0.00	100.00
Payroll PAYE services	30.00	30.00	30.00	0.00	0.00
Councillor Expenses	0.00	0.00	0.00	0.00	0.00
APM Expenses	0.00	0.00	0.00	0.00	0.00
Hall Hire	100.00	100.00	100.00	60.00	120.00
Section 137 Donations	0.00	200.00	0.00	200.00	200.00
Church yard Grass Cutting	450.00	0.00	450.00	450.00	450.00
Internal Auditor Additional Fee	30.00	30.00	30.00	40.00	45.00
Misc	50.00	0.00	50.00	0.00	50.00
Advertising	0.00	512.16	0.00	0.00	0.00
<b>Total Expenses:</b>	<b>3150.00</b>	<b>2936.75</b>	<b>6055.00</b>	<b>4049.17</b>	<b>4205.00</b>
Reserves including income				10131.33	11093.16
Minus EXPENDITURE estimated to yr end				4049.17	4205.00
<b>Reserves at financial yr. end estimated</b>				<b>6082.16</b>	<b>6888.16</b>
<b>Balance at 31st March 2025 est</b>					<b>6888.16</b>

8. **To approve payment of accounts:-**

- Clerks salary and expenses for Oct and Nov - £301.26
- HMRC - £63.40

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor J. Brigham and **RESOLVED** by all that the above payments be approved and duly paid.

- Donation request from Citizens Advice – The council discussed this extensively. The chairman put this to a vote.

**It was:-**

**Proposed** by Councillor Jo. Brigham and **Seconded** by Councillor A. Cannon that a donation be made.

Councillor Early voted in favour.

**It was: -**

**Proposed** by Councillor D. Ball and **Seconded** by Councillor P. Anderson and **RESOLVED** that a donation will not be made at this time as the council wish to prioritise local groups. Councillor Peter Robinson and Alan Dring voted in favour.

Councillor M. Leggott abstained from voting.

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor N. Early and **RESOLVED** by all that the council ring fence £100 on the next budget for charities outside of the area.

**9. To note general correspondence**

a) Parish liaison meeting

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor N. Early and **RESOLVED** by all that the clerk write to Boston Borough council about the timing of the parish liaison meetings as they are within working hours and would be more suitable held later in the evening.

b) Defibrillator grant request – The clerk has submitted the application. The clerk was asked to add this to the next agenda and in the meantime look for funding and costings.

c) Letter from Dr. Hines – The clerk was asked to reply to Dr. Hines and inform him that the council would rather attend a full exhibition than a smaller talk before a council meeting. The council minutes are available to view at the clerk's house by appointment and the current councillors have no memory of the Epton family records or where they would be.

**10. To note all planning applications – None.**

**11. Highways matters – Any problems to report – see matters arising.**

a) The clerk received a letter from a member of public about mud on the road and the council asked her to reply informing him that the parish council has no power to act on this as it is between the landowner and Police.

b) Councillor Leggott reported that NFFB near Cheetams Bridge drain side has 3 large dips in the road.

c) The council asked if there was a date to complete Kirton Fen yet. The clerk was asked to email Councillor Brookes for an update.

**12. To confirm the meeting dates for 2024**

Brothertoft Village Hall:

Tuesday 9<sup>th</sup> January 2024 7:00pm

Tuesday 14<sup>th</sup> May 2024 7:30pm APM followed by AGM

Tuesday 10<sup>th</sup> September 2024 at 7:30pm

Holland Fen Village Hall:

Tuesday 12<sup>th</sup> March 2024 7:00pm

Tuesday 9<sup>th</sup> July 2024 7:30pm

Tuesday 12<sup>th</sup> November 2024 7:00pm

**It was: -**

**Proposed** by Councillor J. Brigham and **Seconded** by Councillor N. Early and **RESOLVED** by all that these dates be approved.

13. **Date of next meeting** –Tuesday 9<sup>th</sup> January 2024, at Brothertoft village hall at 7:00pm.
14. **Any other matters for inclusion on the next agenda**
  - a) Brothertoft village hall accounts

**The meeting closed at 8:24pm**