

**Holland Fen with Brothertoft parish council meeting held on Tuesday 26<sup>th</sup> November 2024  
in Holland Fen village hall at 7:00pm**

**In Attendance:** with Councillor Paul Anderson in the Chair, there were present Councillors: Peter Robinson, Alan Dring, Nigel Early, Dave Ball, Angela Cannon and Mark Leggott. District Councillors Suzanne Wellbery, Stuart Evans and County Councillor Michael Brookes.

Clerk – Miss Sarah Kulwicki

**Public:** There was 1 member of public present.

**Absent:** Councillor Richard Leggott.

The chairman declared the meeting open at 7:00 pm.

**Public forum-** None.

**1. Chairman's remarks**

The chairman welcomed all present.

**2. Apologies for absence**

Apologies received and accepted from Councillor Richard Leggott.

**3. Declarations of interest in accordance with the 2000 Local Government Act**

None.

**4. The notes from the meeting of the Council held on Tuesday 24<sup>th</sup> September 2024 (attached) to be approved as Minutes and signed by the Chairman**

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor A. Dring and **RESOLVED** to approve the notes as minutes and the chairman to sign.

**5. Matters arising..**

- a) Cllr Evans told the council there is a planning meeting on Tuesday at 10am where application B/24/0366 – Walnut Tree Farm, Brothertoft, change of use to a children's home for a maximum of 6 children. Will be discussed. Cllr Nigel Early will attend this on behalf of the parish council.
- b) Cllr Brookes reported that no objections have been received for either TRO for Chapel Hill and Holland Fen.

**6. The co-option of any potential candidate present – 1 vacancy**

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor N. Early and **RESOLVED** for Edward Cawdron to be co-opted on to the council.

**7. To approve accounts:-**

Signed by chairman:

28.01.2024

- a) PKF – Audit, late fee - £96.00
- b) Holland Fen parish hall hire - £60.00
- c) Cllr D.Ball – Padlock - £4.00
- d) Clerks salary Oct & Nov - £305.26
- e) HMRC PAYE - £63.40

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor A. Cannon and **RESOLVED** to approve the payments as listed.

**8. To make proposals for the council's budget and set the precept amount to be applied for**

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor P. Anderson and **RESOLVED** for the budget to be approved and a precept of £5,250.00 to be applied for.

| <b>HOLLAND FEN WITH BROTHERTOFT PARISH COUNCIL PRECEPT BUDGET</b> |                        |                  |                  |                  |                  |                                |                  |
|---|------------------------|------------------|------------------|------------------|------------------|--------------------------------|------------------|
| <b>April 1st 2025 to March 31st 2026</b>                          |                        |                  |                  |                  |                  |                                |                  |
| <b>Red - Estimate</b>   | <b>2022/2023</b>       | <b>2022/2023</b> | <b>2023/2024</b> | <b>2023/2024</b> | <b>2024/2025</b> | <b>2024/2025</b>               | <b>2025/2026</b> |
|   | <b>Budget/estimate</b> | <b>Actual</b>    | <b>Proposed</b>  | <b>Actual</b>    | <b>Proposed</b>  | <b>Actual, est to year end</b> | <b>Proposed</b>  |
|   | <b>£</b>               | <b>£</b>         | <b>£</b>         | <b>£</b>         | <b>£</b>         | <b>£</b>                       | <b>£</b>         |
| <b>Balance B/F</b>  | <b>6017.39</b>         | <b>6206.63</b>   | <b>6499.88</b>   | <b>5131.33</b>   | <b>6082.16</b>   | <b>6123.27</b>                 | <b>4163.26</b>   |
| <b>Income:</b>  |                        |                  |                  |                  |                  |                                |                  |
| Precept   | 3250.00                | 3250.00          | 3250.00          | 5000.00          | 5000.00          | 5000.00                        | 5250.00          |
| Vat Recalim   | 0.00                   | 0.00             | 0.00             | 0.00             | 0.00             | 0.00                           | 0.00             |
| Grants  | 0.00                   | 0.00             | 0.00             | 0.00             | 0.00             | 0.00                           | 0.00             |
| Interest  | 0.00                   | 0.00             | 0.00             | 0.00             | 11.00            | 30.00                          | 20.00            |
| <b>Total Income:</b>  | <b>9267.39</b>         | <b>9456.63</b>   | <b>9749.88</b>   | <b>10131.33</b>  | <b>11093.16</b>  | <b>11153.27</b>                | <b>9433.26</b>   |
| <b>Expenses:</b>  |                        |                  |                  |                  |                  |                                |                  |
| Elections 2027  | 0.00                   | 0.00             | 2300.00          | 89.17            | 0.00             | 0.00                           | 500.00           |
| Steet lights  | 1150.00                | 780.00           | 800.00           | 800.00           | 800.00           | 595.96                         | 600.00           |
| Council Insurance   | 150.00                 | 144.59           | 155.00           | 240.00           | 250.00           | 216.06                         | 250.00           |
| LALC Annual subs  | 200.00                 | 150.00           | 150.00           | 230.00           | 250.00           | 240.00                         | 250.00           |
| ICO - Data protection   | 40.00                  | 40.00            | 40.00            | 40.00            | 40.00            | 40.00                          | 40.00            |
| Clerks Salary and Tax   | 950.00                 | 950.00           | 1950.00          | 1900.00          | 1900.00          | 1900.00                        | 1950.00          |
| Clerks Expenses/ stamps   | 0.00                   | 0.00             | 0.00             | 0.00             | 100.00           | 50.00                          | 100.00           |
| Payroll PAYE services   | 30.00                  | 30.00            | 30.00            | 0.00             | 0.00             | 0.00                           | 0.00             |
| Hall Hire   | 100.00                 | 100.00           | 100.00           | 60.00            | 120.00           | 120.00                         | 120.00           |
| Section 137 Donations   | 0.00                   | 200.00           | 0.00             | 200.00           | 200.00           | 0.00                           | 0.00             |
| Church yard Grass Cutting   | 450.00                 | 0.00             | 450.00           | 450.00           | 450.00           | 225.00                         | 450.00           |
| Internal Auditor Additional Fee                                   | 30.00                  | 30.00            | 30.00            | 40.00            | 45.00            | 45.00                          | 45.00            |
| Misc  | 50.00                  | 0.00             | 50.00            | 0.00             | 50.00            | 0.00                           | 0.00             |
| Advertising   | 0.00                   | 512.16           | 0.00             | 0.00             | 0.00             | 0.00                           | 0.00             |
| Defib   | 0.00                   | 0.00             | 0.00             | 0.00             | 0.00             | 750.00                         | 50.00            |
| Speed sign  | 0.00                   | 0.00             | 0.00             | 0.00             | 0.00             | 2807.99                        | 50.00            |
| <b>Total Expenses:</b>  | <b>3150.00</b>         | <b>2936.75</b>   | <b>6055.00</b>   | <b>4049.17</b>   | <b>4205.00</b>   | <b>6990.01</b>                 | <b>4405.00</b>   |
|   |                        |                  |                  |                  |                  |                                |                  |
|   |                        |                  |                  | 10131.33         | 11093.16         | 11153.27                       | 9433.26          |
|   |                        |                  |                  | 4049.17          | 4205.00          | 6990.01                        | 4405.00          |
|   |                        |                  |                  | <b>6082.16</b>   | <b>6888.16</b>   | <b>4163.26</b>                 | <b>5028.26</b>   |
|   |                        |                  |                  |                  |                  |                                | 2,500.00         |
|   |                        |                  |                  |                  |                  |                                | <b>2528.26</b>   |
| <b>Reserves:</b>  |                        |                  |                  |                  |                  |                                |                  |
| Elections - £2,500.00   |                        |                  |                  |                  |                  |                                |                  |

**9. To note general correspondence**

- a) Email from Brothertoft village hall – The village hall has had some criminal damage carried out to their electric box. The person has been caught. The court have been in touch and as the parish council are the custodian trustees of the hall they have asked for the councils banking info so if the person makes payment they need to know where to send it to. Brothertoft village hall is going to complete the paperwork using the hall account. Repairs have already been carried out.

- b) Letter from Brothertoft PCC – The clerk was asked to write to the PCC and inform them that the council is happy to help support with advertising for their meeting and getting word out there but it is really down to the PCC to call and organise their own meetings.

**It was: -**

**Proposed** by Councillor M. Leggott and **Seconded** by Councillor P. Anderson and **RESOLVED** for the clerk to write to them and inform them of the above.

**10. To note all planning applications**

None.

**11. Highways matters – Any problems to report**

- a) Councillor Leggott reported subsidence on NFFB from Chapel Hill to Toft Tunnell.  
b) Councillor Dring reported subsidence to the south of Parsons Bridge.  
c) Councillor Anderson asked the clerk to report the empty grit box on Ferry Lane corner.

**12. To discuss speeding prevention methods**

Reactive speed sign has now been erected.

**13. To receive reports from representatives of outside bodies or local organisations**

- a) County Councillor – Michael Brookes told the council that there is a farer funding campaign on the county councils website and he asked the council to consider completing it. He also told the council that there is an update on the pylons and solar farms in the town and parish news who are also doing a survey for members of public to complete.  
b) Borough Councillor – Stuart Evans told the council that he is continuing to report the parking on the verge to Network rail and Suzanne Welberry had nothing to report.  
c) Police – Not present no report given.  
d) Councillor A. Cannon told the council that herself and Councillor M. Leggott attended the parish liaison meeting where policing was discussed and there are locals plans available on their website and quarterly newsletters. She also told the council that the planning inspector Alan Watts attended and covered a few general planning topics.

**14. Date of next meeting –Tuesday 28<sup>th</sup> January 2025, at Brothertoft village hall at 7:00pm.**

**15. Any other matters for inclusion on the next agenda**

None.

**The meeting closed at 8:12pm**